

**SUMMARY REPORT
OF COUNCIL ACTION TAKEN AT THE JULY 7, 2009, REGULAR MEETING**

This summary is a statement of legal actions taken by the Cottonwood City Council at a regular meeting pursuant to A.R.S. § 38-431.02(D), and is being provided as required by A.R.S. § 38-431.01(D.).

Council Members Present: Mayor Diane Joens, Vice Mayor Karen Pfeifer, Council Members Tim Elinski, Duane Kirby, and Linda Norman. Council Member Darold Smith participated via teleconference from the beginning of the meeting until the commencement of discussions for new business. Council Member absent: Terence Pratt.

Mayor Joens called the meeting to order at 6:00 p.m.

APPROVAL OF MINUTES—Special Meetings of 5/21/09, 6/9/09, Work Sessions of 6/9/09, 6/10/09, 6/11/09 and Regular Meeting of 6/16/09

The minutes were approved subject to the correction of several minor typographical errors.

OLD BUSINESS—None.

CONSENT AGENDA

RESOLUTION NUMBER 2454—AUTHORIZING THE EXECUTION OF AN AGENCY AFFILIATION AGREEMENT BETWEEN THE CITY AND YAVAPAI COLLEGE EMERGENCY MEDICAL SERVICES DEPARTMENT, AND FURTHER AUTHORIZING THE CITY FIRE CHIEF TO EXECUTE THAT AGREEMENT ON BEHALF OF THE CITY

The Council unanimously approved Resolution Number 2454, authorizing the fire chief to execute an affiliation agreement between the Cottonwood Fire Department and the Yavapai College emergency medical services program for training intermediate and paramedic emergency medical technicians.

RESOLUTION NUMBER 2456—AUTHORIZING THE CITY TO ENTER INTO A JOINT POWERS AGREEMENT TO ALLOW FOR THE COMBINATION OF FINANCIAL RESOURCES FOR THE USE OF SPECIALIZED TRAINING EQUIPMENT AND FACILITIES FOR THE REGIONAL FIRE SERVICE TRAINING CENTER

The Council unanimously approved Resolution Number 2456, which approves a Joint Powers Agreement with other municipalities and fire districts in the Verde Valley to combine financial resources to facilitate the continued use of a regional fire service training center.

CHANGE ORDER NUMBER 1 FOR Z&H ENGINEERING FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE PERIMETER ROAD PROJECT AT THE COTTONWOOD MUNICIPAL AIRPORT

The Council unanimously approved change order no. 1 for Z&H Engineering for construction management services on the airport perimeter road project in order to separate work on the

automated gate from road construction.

The following items were all pulled from the Consent Agenda and were discussed and voted on individually.

AWARD OF AN UNDERGROUND PIPING JOB ORDER CONTRACT FOR ARSENIC REMEDIATION EQUIPMENT PIPING MODIFICATIONS FOR WELL FIVE OF THE CITY'S WATER UTILITY

The Council unanimously approved awarding an underground piping job order contract bid for arsenic remediation equipment at well number five to Rocky Construction for a cost of \$29,400.

AWARD OF AN UNDERGROUND JOB ORDER CONTRACTING BID FOR INSTALLATION OF A SANITARY SEWER LINE FOR THE WELL 8/9 FACILITY OF THE CITY'S WATER UTILITY

The Council Unanimously approved awarding an underground piping job order contract bid for installation of a sanitary sewer line to well 8/9 to Rocky Construction for a cost of \$18,820 as part of arsenic remediation efforts at that site.

APPROVAL OF A COLLATERAL ASSIGNMENT OF LESSEE'S LEASEHOLD INTEREST AND CONSENT PERTAINING TO THE PREVIOUSLY APPROVED CONSENT OF ASSIGNMENT FOR LOT 111 AT COTTONWOOD AIRPARK

The Council approved 5-1 a collateral assignment of lessee's leasehold interest for Lot 111 at the Cottonwood Airpark from Backus Family Investments, L.L.C., to Willow Bee, L.L.C. Council Member Smith dissented. Willow Bee, L.L.C. is securing a loan from Country Bank for the purchase of the building and the leasehold interest of the property. A requirement of the bank's loan process is the city's approval of a Collateral Assignment of the lessee's leasehold interest of Lot 111 in case of default by Willow Bee, L.L.C. If Willow Bee, L.L.C. were to default on the loan, the Collateral Assignment approves the bank assuming the leasehold interest on Lot 111.

NEW BUSINESS

PUBLIC HEARING REGARDING ADOPTION OF THE CITY'S TENTATIVE BUDGET FOR FISCAL YEAR 2009-10

The Council conducted a public hearing for the Tentative Budget for Fiscal Year 2010. There were no comments from the public.

ADOPTION OF THE TENTATIVE BUDGET & EXPENDITURE LIMITATION FOR FISCAL YEAR 2008-09

The Council unanimously approved the Tentative Budget for Fiscal Year 2010 which totaled \$132,562,405. This amount would also become the fiscal year's expenditure limitation

RESOLUTION NUMBER 2455--AMENDING THE CITY'S FINANCIAL OPERATIONS GUIDE BY REPEALING EXISTING SECTION VIII, TUITION REIMBURSEMENT POLICY; AND ADOPTING A NEW SECTION VIII, TUITION REIMBURSEMENT POLICY; AND PROVIDING FOR AN EFFECTIVE DATE

The Council unanimously approved repealing and replacing Section VIII, Tuition Reimbursement Policy, in the City's Financial Operations Guide which would limit tuition reimbursement to staff in any given year, provide penalties for policy violations, and allow changes based on budgetary constraints.

APPROVAL OF AN ADDENDUM TO THE CABLE ONE FRANCHISE LICENSE AGREEMENT TO PROVIDE A GOVERNMENT ACCESS CHANNEL FOR USE BY THE CITY

The Council approved 5-1 an addendum to the franchise license agreement with Cable One to provide a government access channel for use by the City of Cottonwood. Council Member Elinski dissented.

APPROVAL OF AGREEMENT WITH YAVAPAI BROADCASTING COMPANY TO FILM AND BROADCAST EVENTS AND MANAGE THE CITY'S GOVERNMENT ACCESS CHANNEL

The Council approved 5-1 an agreement with Yavapai Broadcasting Company for them to film and broadcast city council and other city meetings and manage the City's government access channel. Council Member Elinski dissented.

DIRECTION TO STAFF REGARDING THE NAMING OF THE NEW RECREATION CENTER FACILITY

The Council directed staff to proceed with naming the recreation center "The Cottonwood Recreation Center".

APPROVAL OF THE PURCHASE OF STRENGTH CONDITIONING EXERCISE EQUIPMENT FOR THE NEW RECREATION CENTER FACILITY

The Council unanimously approved awarding the purchase of exercise/strength conditioning equipment from Advanced Exercise Equipment, Inc. for a cost of \$127,209.

AWARD OR REJECTION OF BID(S) RECEIVED FOR WEED CONTROL SERVICES FOR CITY FACILITIES

The Council approved 4-0 rejecting all bids for City weed control services. Specifications would be modified and bids again solicited. Council Member Kirby was absent for the vote.

RESOLUTION NUMBER 2457-- DECLARING A PUBLIC RECORD THAT CERTAIN DOCUMENT PERTAINING TO THE COTTONWOOD ZONING ORDINANCE ENTITLED "SECTION 404. GENERAL PROVISIONS, Y. GROUP HOME FOR HANDICAPPED, Z. BOARDING HOME

REGULATIONS, AA. CORRECTIONAL TRANSITIONAL FACILITY AND BB. BED & BREAKFAST ESTABLISHMENTS; AND ADDING NEW DEFINITIONS TO SECTION 201. DEFINITIONS"

The Council unanimously approved Resolution Number 2457 which declares the document pertaining to Section 404 of the Zoning Code a public record. This document amends the Zoning Ordinance by revising and redefining Sections 201 and 404 pertaining to group homes for the handicapped, boarding homes, correctional transitional facilities, and bed and breakfast establishments.

ORDINANCE NUMBER 547---ADOPTING CHANGES TO THE COTTONWOOD ZONING ORDINANCE ENTITLED "SECTION 404. GENERAL PROVISIONS, Y. GROUP HOME FOR HANDICAPPED, Z. BOARDING HOME REGULATIONS, AA. CORRECTIONAL TRANSITIONAL FACILITY AND BB. BED & BREAKFAST ESTABLISHMENTS; AND ADDING NEW DEFINITIONS TO SECTION 201. DEFINITIONS"; FIRST READING

The first reading of Ordinance Number 547 was held. It would revise and redefine Sections 201 and 404 of the Zoning Ordinance pertaining to group homes for the handicapped, boarding homes, correctional transitional facilities, and bed and breakfast establishments.

APPROVAL OF A CONTRIBUTION IN THE AMOUNT OF \$2,000 TO BE USED FOR THE MATCH FUNDING REQUIRED AS PART OF THE VERDE VALLEY HOUSING TASK FORCE GRANT PROPOSAL BEING SUBMITTED BY THE ARIZONA COMMUNITY FOUNDATION FOR THE PURPOSE OF DEVELOPING A REGIONAL HOUSING ASSESSMENT FOR THE VERDE VALLEY

The Council unanimously approved supporting a grant application through the Arizona Community Foundation to support the establishment of a housing assessment for the Verde Valley, and contributing \$2,000 toward match funding required as part of the grant application.

CLAIMS & ADJUSTMENTS

The Council unanimously approved the claims and adjustments as presented.

ADJOURNMENT

The regular meeting adjourned at 9:24 p.m.